### September

**Welcome Lunch with the Deans**  
Wednesday, September 4  
12:00 - 1:00 pm

**Making the Most Out of Grad School: Survive & Thrive**  
Monday, September 9  
12:00 - 2:00 pm

**Tips for 1st Semester in Graduate Program**  
Monday, September 9  
6:00 - 8:00 pm

**Fall BBQ (AS&E)**  
Tuesday, September 10  
4:00 - 6:00 pm

**Mentoring: Virtual Session**  
Wednesday, September 11  
6:00 - 8:30 pm

**Best Practices for Managing Teams, Projects and Labs**  
Monday, September 16  
12:00 - 1:15 pm

**Resumes and Cover Letters**  
Monday, September 16  
6:00 - 7:30 pm

**Transitioning to Graduate School: International Center Workshop**  
Wednesday, September 18  
6:30 - 8:00 pm

**Successful Mentoring for PhD Students by Using the Individual Development Plan (IDP)**  
Monday, September 23  
12:00 - 1:00 pm

**Productive Writing of Lab Reports**  
Tuesday, September 24  
6:00 - 8:30 pm

**Presenting at Engineering Conferences I: Posters, Data Visualization and Networking**  
Tuesday, September 24  
6:00 - 8:30 pm

**Mastering Your Reading List for Engineers**  
Wednesday, September 25  
6:00 - 8:00 pm

**Fall Career Fair at Tufts**  
Friday, September 27  
11:30 - 2:00 pm

### October

**Mentoring: Info. Session**  
Wednesday, October 2  
6:00 - 8:30 pm

**Grant Writing: Finding Funding**  
Friday, October 4  
12:00 - 2:00 pm

**Developing Your Leadership Style**  
Tuesday, October 15  
6:00 - 8:30 pm

**Grantsmanship Overview and Identifying Research Gaps**  
Wednesday, October 16  
6:00 - 8:00 pm

**Pizza, Beer, and Engineers**  
Monday, October 21  
6:00 - 8:30 pm

**Writing CVs**  
Monday, October 21  
6:00 - 7:30 pm

**Productive Writing for Engineers**  
Tuesday, October 22  
6:00 - 8:30 pm

**Managing Research Data: NSF Best Practices**  
Wednesday, October 23  
12:00 - 1:10 pm

**Designing Your Online Scholarly Presence**  
Friday, October 25  
12:00 - 2:00 pm

### October (cont.)

**Master Your Reading List**  
Tuesday, October 29  
6:00 - 8:30 pm

**Conflict Prevention**  
Wednesday, October 30  
6:00 - 8:30 pm

**Presenting at Conferences**  
Thursday, October 31  
6:00 - 8:30 pm

### November–December

**LinkedIn Lab**  
Wednesday, November 6  
12:00 - 1:30 pm

**Data Cleaning & Data Visualization**  
Wednesday, Nov 6  
6:00 - 8:30 pm

**Overcoming the Imposter Phenomenon**  
Thursday, November 7  
6:00 - 8:30 pm

**Process and Product: Writing and Revising for Graduate Students in Coursework**  
Wednesday, November 13  
6:00 - 8:30 pm

**Women in STEM**  
Thursday, November 14  
6:00 - 8:30 pm

**Engineering Career Fair Collaborative (Tufts, MIT, Harvard, Yale, Olin and BU)**  
Friday, November 15  
2:00 - 4:30 pm

**Informal Talk with Dean**  
Monday, November 18  
12:00 - 2:00 pm

**Constructing a Personal/Professional Website**  
Monday, November 18  
6:00 - 8:30 pm

**Grant Writing: Introduction to the Grant Writing Process**  
Friday, November 22  
12:00 - 2:00 pm

**Preparing for a Career in Academia**  
Friday, December 6  
12:00 - 5:00 pm

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Note: All SOE workshops listed in blue are open to all graduate students at Tufts. The GSAS workshops are listed in brown and are available for SOE graduate students.

For registration and an updated list, visit go.tufts.edu/GradWorkshops
Professional Development for Graduate Students 2019-2020

January
Taking Your Research into New Directions  
Wednesday, January 15 12:00 - 2:00 pm
Orientation for the new MS students and Tips for 1st semester in MS Program.  
Wednesday, January 22 12:00 - 2:00 pm
Productive Writing for Thesis and Dissertation Writers  
Monday, January 27 6:00 - 8:30 pm
Moo & Brew: Graduate Student Reception (AS&E)  
Tuesday, January 28 4:00 - 6:00 pm
Sharing Your Work: Copyright, Publishing, and Increasing Your Impact  
Wednesday, January 29 12:00 - 2:00 pm
Developing and Writing Your Research Philosophy  
Wednesday, January 29 6:00 - 8:30 pm
Mentoring Workshop  
Wednesday, January 29 12:00 - 2:00 pm

February
Technical Writing for Engineers  
Monday, February 3 6:00 - 8:30 pm
Communicating Your Scholarship to Public Audiences  
Wednesday, February 5 6:00 - 8:30 pm
Preparing for a Career Outside Academia  
Thursday, February 6 6:00 - 8:30 pm
Preparing for a Career in Academia: Negotiating Offers in Engineering  
Monday, February 10 6:00 - 8:30 pm
Engineers in Film, Engineering in Entertainment  
Tuesday, February 11 6:00 - 8:30 pm
Presentation Skills  
Wednesday, February 12 6:00 - 8:30 pm
Engineering Networking Night  
Tuesday, February 18 12:00 - 2:00 pm
Preparing for an Engineering Career in Industry & Hiring process, Interviews, Salary Negotiation  
Wednesday, February 19 6:00 - 8:30 pm
Grant Writing: Writing Clearly & Concisely  
Friday, February 21 12:00 - 2:00 pm

February (cont.)
Simplify Your Spreadsheet Life and EXCEL in your Research  
Wednesday, February 26 12:00 - 2:00 pm

March
Data Management of Big Data for Engineers  
Monday, March 2 6:00 - 8:30 pm
Crafting Compelling Objectives for Engineering Grant Proposals  
Wednesday, March 4 12:00 - 2:00 pm
Developing Your Leadership Style  
Wednesday, March 4 6:00 - 8:30 pm
Cultivating Healthy Habits: Working Smarter and Being Less Stressed  
Friday, March 6 12:00 - 2:00 pm
Improve Your Interviewing with Improvisation  
Wednesday, March 25 6:00 - 8:30 pm
Women in STEM  
Thursday, March 26 6:00 - 8:00 pm
Data Cleaning with OpenRefine & Data Visualization with Tableau  
Friday, March 27 12:00 - 2:00 pm
Getting Your Personal Finances Ready for the Future  
Monday, March 30 6:00 - 8:30 pm

April
Entrepreneurship  
Wednesday, April 1 6:00 - 8:00 pm
You’re Graduating! How to Navigate Depositing Your Thesis and Taking Your Research With You  
Monday, April 6 6:00 - 7:30 pm
Patents of Your Work  
Wednesday, April 8 6:00 - 8:30 pm
Negotiating Your First Offer  
Wednesday, April 8 6:00 - 7:30 pm
Grant Writing: Building a Competitive Proposal  
Friday, April 10 12:00 - 2:00 pm

For registration and updates, visit go.tufts.edu/GradWorkshops

Notation of Development (NOD)
All graduate degree track students can receive formal recognition for workshop attendance in the form of a “Notation of Development” (NOD) on their transcripts. Students are also encouraged to list the notation on their curriculum vitae or resume.

In order to receive the NOD, students must have verification of attendance of at least four “Notation Track” workshops before graduating from a master’s or doctoral program at Tufts. Workshops with “Notation Track” in the event description are eligible.

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