Proposal Template

All applications must be submitted as a single PDF attachment to COVID19Funding@tufts.edu by 5PM on Thursday, April 30, 2020.

All applications must include the following components.

1. **Project Description (no more than two, single-spaced pages)**
   A. Outline the Background, Rationale, Aims, Hypothesis, and Approach.
   B. What is the probability to change clinical practice (access to treatment and diagnosis) in the immediate future?
   C. What are the opportunities for cross- or multi-disciplinary, collaborative, and/or translational research, inside and/or outside Tufts/TMC?
   D. Does the project build on existing strengths?
   E. Provide a detailed timeline for the proposed activities including milestones and deliverables. Work must be completed in 1 year.
   F. Provide a practical and credible post-completion plan to ensure enduring impact (and sustained financial support) of the work.
   G. Describe the feasibility of completing the work in the current ramp-down environment (space, PPE or other resources that are being prioritized for clinical use, human or other biological samples, use of core and containment facilities and IT needs, including data requests and system-to-system connections).
   *Please note that access to human or other biological samples from Tufts Medical Center may be limited.*

2. **Budget & Budget Justification:**
   A. Explain the necessity of each budget item.
   B. Describe each person’s role in the project, percentage of effort and the estimated costs.
   C. List any in-kind (no cost to the award) contributions from Tufts/Tufts MC, including department and or division support (e.g. salaries and supplies).

3. **Abbreviated CV or NSF/NIH-style Biosketch (no more than five single-spaced pages per person)**

4. **Letters Committing Support of Collaborators and Service Providers**

5. **References/Bibliography:** A list of references relevant to the project may be included but is not required.

Questions may be directed to COVID19Funding@tufts.edu.